

DECEMBER 18, 2023

Regular Meeting of Mayor and Council was convened at 7:00 p.m. on December 18, 2023 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan stated that zoom meetings are a courtesy and if the zoom platform fails the meeting will continue in person.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Bruce Bresnahan, Brian Holly, Jeffrey Lee, Michael Mangan, Gregg Olivera, and Lori Triggiano

Absent: None

Also present was Borough Attorney Mark Kitrick and Borough Administrator Thomas Flarity.

Audience Participation

Council Member Holly made a motion to open the meeting to the public, seconded by Council Member Bresnahan. Motion carried unanimously.

There being no comment Council Member Holly made a motion to close the public portion, seconded by Council Member Bresnahan. Motion carried unanimously.

Resolutions

RESOLUTION 318-2023

BE IT RESOLVED that the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the retirement of Nicholas Tumminelli from the position of Police Chief from the Manasquan Police Department effective December 31, 2023.

Council Member Lee made a motion to approve the consent agenda, seconded by Council Member Holly. Motion carried by the following vote: “yes” Council Members Bresnahan, Holly, Lee, Mangan, Olivera, and Triggiano. “No” none.

Council Member Lee thanked Chief Tumminelli for all he has done for the Borough of Manasquan.

RESOLUTION 321-2023

WHEREAS, Gregory Restivo is a Captain with the Borough of Manasquan Police Department; and

WHEREAS, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has agreed to promote Captain Gregory Restivo to the position of Acting Chief in the Manasquan Police Department; and

WHEREAS, the promotion and requisite salary will become effective January 1, 2024; and

WHEREAS, Gregory Restivo is hereby promoted to the position of Acting Chief of the Borough of Manasquan Police Department; and

WHEREAS, pensionable base salaries are defined as those regulated by the Police Fire Retirement System (PFRS) of New Jersey.

NOW, THEREFORE, BE IT RESOLVED on this 18th day of December 2023, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the Council hereby recognizes the following:

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Employee	Borough Position	Pensionable Annual Salary	Effective Date
Gregory Restivo	Acting Chief of Police	\$187,547.24	January 1, 2024

A certified copy of this resolution shall be sent :

Gregory Restivo

Council Member Bresnahan made a motion to approve this resolution, seconded by Council Member Holly. Motion carried by the following vote: “yes” Council Members Bresnahan, Holly, Lee, Mangan, Olivera, and Triggiano. “No” none.

**RESOLUTION
322-2023**

WHEREAS, Nicholas Norcia is a Sergeant with the Borough of Manasquan Police Department; and

WHEREAS, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has agreed to promote Sergeant Nicholas Norcia to the position of Acting Captain in the Manasquan Police Department; and

WHEREAS, the promotion and requisite salary will become effective January 1, 2024; and

WHEREAS, Nicholas Norcia is hereby promoted to the position of Acting Captain of the Borough of Manasquan Police Department; and

WHEREAS, pensionable base salaries are defined as those regulated by the Police Fire Retirement System (PFRS) of New Jersey.

NOW, THEREFORE, BE IT RESOLVED on this 18th day of December 2023, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the Council hereby recognizes the following:

Employee	Borough Position	Pensionable Annual Salary	Effective Date
Nicholas Norcia	Acting Captain in the Police Department	\$149,141.00	January 1, 2024

A certified copy of this resolution shall be sent:

Nicholas Norcia

Council Member Holly made a motion to approve this resolution, seconded by Council Member Bresnahan. Motion carried by the following vote: “yes” Council Members Bresnahan, Holly, Lee, Mangan, Olivera, and Triggiano. “No” none.

**RESOLUTION
323-2023**

WHEREAS, Ryan Quigley is a Patrolman with the Borough of Manasquan Police Department; and

WHEREAS, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has agreed to promote Patrolman Ryan Quigley to the position of Sergeant in the Manasquan Police Department; and

WHEREAS, the promotion and requisite salary will become effective January 1, 2024; and

WHEREAS, Ryan Quigley is hereby promoted to the position of Sergeant of the Borough of Manasquan Police Department; and

WHEREAS, pensionable base salaries are defined as those regulated by the Police Fire Retirement System (PFRS) of New Jersey.

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NOW, THEREFORE, BE IT RESOLVED on this 18th day of December 2023, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the Council hereby recognizes the following:

Employee	Borough Position	Pensionable Annual Salary	Effective Date
Ryan Quigley	Sergeant with Manasquan Police Department	\$130,265.00	January 1, 2024

A certified copy of this resolution shall be sent:

Ryan Quigley

Council Member Holly made a motion to approve this resolution, seconded by Council Member Mangan. Motion carried by the following vote: “yes” Council Members Bresnahan, Holly, Lee, Mangan, Olivera, and Triggiano. “No” none.

Swearing In Ceremonies

Mayor Donovan swore in the following police department appointments:

Gregory Restivo as Acting Police Chief
Nicholas Norcia as Acting Police Captain
Ryan Quigley as Police Sergeant

Proclamation

Mayor Donovan read the following proclamation into the record.

Honoring the Belmar / Lake Como Saint Patrick’s Day Parade on the Occasion of Its 50th Anniversary

WHEREAS, In 1974, the newly formed Jerry Lynch Club created and led the first Belmar St. Patrick’s Day Parade up Main Street. Men and women of the Jersey Shore joined together and marched in honor of Saint Patrick. The parade was intended to be a showcase for the “Irish Riviera.” Entertained by marchers, bands, and a lot of fire engines, crowds lined the streets early on in this parade.

WHEREAS, the parade developed rapidly and attracted statewide attention within four years of its inception. Close to a thousand marchers participated, and the crowds kept growing. By 1981, New Jersey Transit added special trains on parade day to accommodate the ever-growing number of spectators from North Jersey and New York.

WHEREAS, by 1985, the parade had grown to the point that it needed its own Committee. The Executive Committee was formed to deal solely with the job of putting a parade on the street. The group boasted 25 volunteer members and was led by chairman, Dave Stanley. To this day, the Committee is composed entirely of volunteers.

WHEREAS, the following year, another tradition was born with the inception of the Investiture Mass at St. Rose R.C. Church and parade spectators neared 80,000!

WHEREAS, in 1992, the newly formed Friendly Sons of the Shillelagh Jersey Shore joined the parade. Because they were new, they were at the back of the parade. After marching, their fellow Shillelaghs from Old Bridge and Essex, came back and marched with the Jersey Shore Shillelaghs.

WHEREAS, by 1993, the parade consisted of more than 4,000 marchers, 35 bands and 20 floats. Within 10 years the numbers grew to over 5,500 marchers and more than 40 bands. Roughly 200,000 spectators reveled in what the parade had become.

WHEREAS, In 1999 the newly formed Women of Irish Heritage of the Jersey Shore marched for the first time in the parade and have done so every year since.

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WHEREAS, in 2004 the Parade Committee sadly said goodbye to Dave Stanley. The parade had grown substantially in size, and coordination had become almost a full-time job from December to March. Two new leaders were named as Parade Chairmen, Chip Cavanagh and Bill O'Connell.

WHEREAS, in 2008 Bill O'Connell assumed the position of Treasurer and Chip Cavanagh that of Chairman.

WHEREAS, in 2013 the parade celebrated its 40th anniversary and honored the original parade Committee, Ed Hendrickson, Andy Gallagher, Anne Aker, Jerry Lynch, Fran Lynch, Dick McMorrow, Paul Caverly, Jackie Cavanagh, Tim O'Leary, Charlie Sylvester and Dave Stanley.

WHEREAS, in 2020 Jerry Lynch passed away, and wife, Fran Lynch died in 2021. Jerry and Fran were the founders and members of the original Committee and put their hearts and souls into this parade.

WHEREAS, the parade celebrates its 50th year in 2023. The parade remains the largest St. Patrick's Day Parade in the state of New Jersey. The parade draws more than 100,000 visitors to see the sprawling sea of pipe bands and parade floats. What started as a dream and a plan by a young Jerry Lynch Association has become one of the highlights of and has transformed into one of the great Irish events of the Saint Patrick's Day Season!

NOW, THEREFORE, BE IT RESOLVED, that I, Edward G. Donovan< Mayor of the Borough of Manasquan, on behalf of the Borough Council and the good people of this Borough, hereby congratulate the Belmar / Lake Como St. Patrick's Day Parade on 50 remarkable years and extend our best wishes for its continued success in years to come! Slainte!

Workshop Discussion

Request to Exchange Lincoln's Birthday, Monday, February 12, 2024 with Friday July 5, 2024

Council Member Triggiano made a motion to approve this request, seconded by Council Member Mangan. Motion carried by voice vote with Council Member Lee abstaining.

Council Committee – Discussion

Council Member Mangan went over the changes he is recommending for the council committees for 2024.

There was discussion about the new committee recommendations and what the changes will be.

Resolution

RESOLUTION 315-2023

WHEREAS, Carmen Triggiano currently serves in the positions of Assistant/Acting Superintendent of Public Works with the Borough of Manasquan; and

WHEREAS, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has agreed to promote Carmen Triggiano to the position of Superintendent of Public Works in the Borough of Manasquan; and

WHEREAS, the promotion and requisite salary will become effective January 1, 2024; and

WHEREAS, Carmen Triggiano is hereby promoted to the position of Superintendent of Public Works in the Borough of Manasquan; and

WHEREAS, pensionable base salaries are defined as those regulated by the Public Employees Retirement System (PERS) of New Jersey.

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NOW, THEREFORE, BE IT RESOLVED on this 18th day of December 2023, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the Council hereby recognizes the following:

Employee	Borough Position	Pensionable Annual Salary	Effective Date
Carmen Triggiano	Superintendent of Public Works	\$126,094.95	January 1, 2024

A certified copy of this resolution shall be sent to:

Carmen Triggiano

Council Member Holly made a motion to approve this resolution, seconded by Council Member Mangan. Motion carried by the following vote: “yes” Council Members Holly, Lee, Mangan, and Olivera. “No” Council Member Bresnahan. Council Member Triggiano abstained.

Consent Agenda

**RESOLUTION
316-2023**

BE IT RESOLVED that the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Matthew Durnien from the position of SLEO II from the Manasquan Police Department effective December 8, 2023.

**RESOLUTION
317-2023**

BE IT RESOLVED that the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the retirement of Christine White from the position of Public Safety Telecommunicator from the Manasquan Police Department effective December 31, 2023.

**RESOLUTION
319-2023**

WHEREAS, the Borough of Manasquan is desirous of appointing a Full Time Public Safety Telecommunicator for the Manasquan Police Department; and

WHEREAS, the Police Captain has recommended Matthew Eisenmann for appointment as Full Time Public Safety Telecommunicator for the Manasquan Police Department; and

WHEREAS, pensionable base salaries are defined as those regulated by the Public Employee Retirement System (PERS) of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, on this 18th day of December 2023 by the Borough Council of the Borough of Manasquan, in the County of Month and State of New Jersey that the council hereby recognizes the following:

Employee	Borough Position	Pensionable Annual Salary	Effective Date
Matthew Eisenmann	Public Safety Telecommunicator	\$61,533.00	January 1, 2024

A certified copy of this resolution shall be sent to:

Matthew Eisenmann

**RESOLUTION
320-2023**

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WHEREAS, on November 13, 2023 the Borough Council of the Borough of Manasquan, approved Resolution 294-2023 approving the 2024 Borough Council Meeting dates to include the January 2, 2024 reorganization meeting to be held at 7:00 pm; and

WHEREAS, it has been determined that Resolution 294-2023 should read Reorganization Meeting will be held on Tuesday, January 2, 2024, at 6:00 pm.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, that the Borough of Manasquan authorizes the amendment to this resolution to reflect the correct time of 6:00 p.m. for the Reorganization Meeting on January 2, 2024.

**RESOLUTION
324-2023**

WHEREAS, the Borough of Manasquan is desirous of appointing Pre-Season Beach Staff for the effective dates listed below.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 18th day of December 18, 2023, appoint the following Beach Staff to work during the below listed effective dates:

Name	Town	Title	Rate of Pay (Hourly/Salary/ Seasonal)	Effective Date From and To	Part Time
Diane Cheer	Manasquan	Office	\$15.50	1/1/2024-4/30/2024	Seasonal
Tracy Sullivan	Manasquan	Office Supervisor	\$25.50	1/1/2024-4/30/2024	Seasonal
Eileen McFadden	Spring Lake Heights	Office Supervisor	\$25.50	1/1/2024-4/30/2024	Seasonal
Emily Caccamise	Brielle	Office	\$15.50	1/1/2024-4/30/2024	Seasonal
Kristine Anderson	Brielle	Office	\$15.50	1/1/2024-4/30/2024	Seasonal
Laurie Brandon	Brielle	Office	\$18.50	1/1/2024-4/30/2024	Seasonal
Gabriella Farnetti	Brielle	Office	\$15.50	1/1/2024-4/30/2024	Seasonal
BEACH PATROL					
Mike Hurden	Manasquan	Supervisor	\$22.50	1/1/2024-4/30/2024	Seasonal
Glen Kritch	Manasquan	Beach Patrol	\$17.50	1/1/2024-4/30/2024	Seasonal
Gary McTighe	Brielle	Beach Patrol	\$17.50	1/1/2024-4/30/2024	Seasonal
Ron DePasquale	Manasquan	Beach Patrol	\$17.50	1/1/2024-4/30/2024	Seasonal
Tom Bazzini	Manasquan	Beach Patrol	\$17.50	1/1/2024-4/30/2024	Seasonal
BEACH CREW					
Jacob Foreman	Point Pleasant Bch	Equipment Operator	\$18.00	1/1/2024-4/30/2024	Seasonal
Trevor Wells	Manasquan	Equipment Operator	\$18.00	1/1/2024-4/30/2024	Seasonal
Brandon Wall	Toms River	Supervisor	\$22.50	1/1/2024-4/30/2024	Seasonal
Ethan Kotar	Brielle	Supervisor	\$22.50	1/1/2024-4/30/2024	Seasonal

**RESOLUTION
325-2023**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: OST FILM LLC
88 WEST RIVER ROAD
RUMSON, NJ 07760

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AMOUNT OF REFUND DUE: \$400.00

REASON FOR REFUND: RETURN BEACH
SECURITY DEPOSIT

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
326-2023**

WHEREAS, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has authorized that the pensionable base salaries of the below listed employees as a result of agreements between Department Heads and the Borough of Manasquan for the calendar Year 2024 Effective January 1, 2024;

Borough of Manasquan Department Heads
Annual Pensionable Base Salaries

Position	2023 Salary
Thomas Flarity, Administrator*	\$135,252.00
Barbara Ilaria, Municipal Clerk Co-Planning Board Secretary	\$105,839.52 \$ 10,873.20
Amy Spera, CFO/QPA - Deputy Administrator CFO Sea Girt (shared service)	\$150,858.00 \$ 25,000.00
Frank DiRoma, Code Enforcement Supervisor Construction Inspector ADA Coordinator	\$93,918.78 \$20,808.00 \$ 5,202.00
Gregory Restivo, Police Chief	\$187,547.24
Robyn Palughi, Tax Assessor	\$ 30,440.17
Christopher Tucker, HazMat Office of Emergency Management	\$55.20 per hr. \$ 3,312.25
Sheri Gumina, Personnel Officer	\$74,908.80
Erik Ertle, Superintendent of Recreation* (Borough Title - Recreation Director)	\$66,300.12
Marie Higgins, Manasquan Court Administrator Brielle Court Administrator Interlocal	\$89,201.83 \$13,959.29
Carmen Triggiano, Superintendent of Public Works	\$126,094.95

*Indicates a non-pensionable salary

WHEREAS, the schedule above reflects the annual salaries for each of the employees listed; and

WHEREAS, pensionable base salaries are defined as those regulated by the Public Employees Retirement System (PERS) of New Jersey.

NOW THEREFORE BE IT RESOLVED, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the above listed employees Retention Statement for the calendar year of 2024, which copies are on file in the Municipal Clerk's Office.

**RESOLUTION
327-2023
BOND ANTICIPATION NOTE**

No. 23-1

The Borough of Manasquan, in the county of Monmouth, a municipal corporation of the State of New Jersey, for value received promises to pay itself the sum of Two Million Seven Hundred Three Thousand

DECEMBER 18, 2023

Five Hundred Fifty-Three Dollars and Fifty Cents, (\$2,703,553.50) interest free, at the maturity date of December 18, 2024 covering the following items:

<u>Ordinance #</u>	<u>Amount</u>	<u>Description</u>
2105	\$126,250.00	Squar Plaza Improvements
2128	\$37,500.00	Various Capital Improvements
2164	\$49,872.00	Old Squan Village – Street Resurfacing
2165	\$35,622.00	Technology Improvements
2169	\$106,875.00	Brielle Road Reconstruction
2194	\$47,500.00	Municipal Building & Grounds Improvements
2196	\$39,372.00	Mallard Park Improvements
2214	\$178,125.00	Street Reconstruction & Resurfacing
2221	\$296,875.00	Acquisition Public Works Equipment
2247	\$252,187.50	Roadway Improvements – Stockton Blvd. – Phase 1 & 2
2323	\$228,375.00	Acquisition of Street Sweeper
2347	\$175,000.00	Acquisition of Police Equipment
2368	\$845,000.00	Curtis Park Improvements
2397	\$285,000.00	South Street Parking Lot
Total	<u>\$2,703,553.50</u>	

This note is issued pursuant to the Local Bond Law of the State of New Jersey and by virtue of bond ordinances of said Borough of Manasquan and in all respects approved and published as required by law, and a resolution of its governing body adopted, and in all respects duly approved, and this note is issued in anticipation of the issuance of bonds.

The full faith and credit of the Borough of Manasquan is hereby pledged to the punctual payment of the principal on this Note according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution of or laws of the State of New Jersey to exist, to have happened, or to have been performed precedent to or in the issuance of the Note, together with all other indebtedness of the Borough of Manasquan is within every debt and other limit prescribed by said Constitution of or laws of the State of New Jersey.

IN WITNESS THEREOF, THE BOROUGH OF MANASQUAN has caused this note to be signed in its name by its Mayor and by its Chief Financial Officer, and its corporates seal to be attested by its Clerk, and this Note to be dated December 18, 2023.

**RESOLUTION
328-2023**

WHEREAS, N. J. S. A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Manasquan has received a private donation from Manasquan Turkey Run Inc., to purchase and install an Electronic Sign Board at Manasquan Borough Hall and wishes to amend its 2023 Current Fund Budget to include this additional amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Manasquan hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Current Fund budget for the year 2023 in the sum of \$30,000.00 which is now available as a revenue from:

Private Donations – Electronic Sign Board

BE IT FURTHER RESOLVED that a like sum of \$30,000.00 be and the same is hereby appropriated in the Current Fund budget under the caption of:

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Private Donations – Electronic Sign Board

BE IT FURTHER RESOLVED that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

**RESOLUTION
329-2023**

WHEREAS: Local Government is facing the largest budget increase for property/casualty insurance since the mid-1980s; and

WHEREAS: The property/casualty budget for the typical municipality has already experienced a 20% to 25% increase since 2021 and will experience another 12% to 20% increase in 2024; and

WHEREAS: New Jersey now has the highest workers' compensation premium rates in the country based on data from the U.S. Bureau of Labor Statistics; and

WHEREAS: Workers' Compensation escalated because New Jersey judges are now reopening cases up to four and five times, whereas in the past they rarely reopened a case more than once; and

WHEREAS: Workers' Compensation also escalated because of a 2021 Department of Labor decision that directed workers' compensation to pay many accidental disability claims that previously were paid by the pension plans; and

WHEREAS: Another recent law created a presumption that firefighters diagnosed with cancer are eligible for workers' compensation; and

WHEREAS: During the COVID 19 Pandemic, the Legislature approved a law that made COVID contracted by first responders and essential employees compensable under New Jersey's workers' statute resulting in the COVID cost per employee being the second highest in the country; and

WHEREAS: Liability has increased because of the erosion of Title 59 protections in New Jersey's courts. Judges are now reluctant to grant summary judgement dismissing even frivolous claims because of the 2021 New Jersey Supreme Court decision in Gonzalez v. Jersey City; and

WHEREAS: The recent amendment in the sexual molestation statute of limitations also increased Title 59 liability costs. In some cases, towns are being sued based on allegations going back to the 1970s; and

WHEREAS: Property premiums are increasing rapidly because the world-wide frequency of large natural disasters has almost tripled since 2000. New Jersey alone was hit with Hurricane Irene in 2011, Superstorm Sandy in 2012 and Tropical Storm Ida in 2021; and

WHEREAS: Property insurance premiums are also indexed to replacement values that have jumped because of supply chain issues and the labor shortage; and

WHEREAS: Cyber liability premiums have more than doubled in recent years. Organizations without strong cyber risk controls are finding it difficult to purchase any coverage.

NOW THEREFORE BE IT RESOLVED BY THE NEW JERSEY LEAGUE OF MUUNICIPALITIES THAT:

- 1) The Legislature is urged to adopt budget and levy cap exemptions for property/casualty insurance and claims; and
- 2) The Administration and the Legislature should not adopt additional legislation or regulations that will increase municipal claims without a thorough and complete analysis of the cost; and
- 3) The New Jersey Department of Labor, the New Jersey Department of Banking and Insurance and the New Jersey Department of Community Affairs should meet with representatives of municipal government to discuss ways to reduce property/casualty costs.

**RESOLUTION
330-2023**

DECEMBER 18, 2023

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that the following rates be and hereby are set forth effective January 1, 2024:

WATER AND SEWER SERVICE RATE

Pursuant to Chapter 22-2 Base Water and Sewer Service Rate:

The base water and sewer rate for each residential and nonresidential user shall be \$654.48 per year. This charge represents the standby to serve our fixed charges incurred in the operation of the municipal water and sewer system. The fees shall be paid in equal quarterly installments of \$163.62.

The following service rate shall be charged to residential and nonresidential users who are not connected to both the municipal water and sewer systems:

The base water service rate for each residential and nonresidential user shall be \$327.24 per year. The fee shall be payable in equal quarterly installments of \$81.81.

The base sewer service rate for each residential and nonresidential user shall be \$327.24 per year. The fee shall be payable in equal quarterly installments of \$81.81.

WATER AND SEWER USAGE RATE

Pursuant to Chapter 22-3 Water and Sewer Usage Charges:

Water and sewer usage shall be measured by the number of gallons of water use shown on the water meter.

The charge for water and sewer usage shall be \$4.90 per 1,000 gallons or part thereof.

The charge for water usage only shall be \$2.45 per 1,000 gallons or part thereof.

The charge for sewer usage only shall be \$2.45 per 1,000 gallons or part thereof.

Any user found to be receiving water service that is not being metered shall be charged at the rate of \$2.45 per day.

**RESOLUTION
331 -2023**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, NEW
JERSEY, AUTHORIZING THE CLERK TO ADVERTISE FOR A
TAX COLLECTOR**

WHEREAS, the Borough of Manasquan is in need of a Tax Collector in the Finance Department;
and

NOW, THEREFORE BE IT RESOLVED on the 18th day of December 2023, by the Borough Council of the Borough of Manasquan, hereby authorizes the Clerk to advertise for a Tax Collector.

**RESOLUTION
332-2023**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: MARY LOVELY
519 PERRINE BLVD.
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #07-2022

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519 PERRINE BLVD.

BLOCK: 145 LOT: 1.04

AMOUNT OF REFUND DUE: \$650.50

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

RESOLUTION

333-2023

WHEREAS, the Borough of Manasquan is desirous of appointing Special Law Enforcement Officers Class II for the year 2024; and

WHEREAS, the Police Captain has submitted the below listed individuals for appointment as Special Law Enforcement Officers Class II for the Borough of Manasquan effective January 1, 2024, at the current contractual rate per hour.

Name	Title	Rate of Pay (Hourly/Salary/ Seasonal)	Effective Date From and To	Hours (Part Time/ Seasonal)
Andrew Prascsak	ClassII Officer	\$21.65	01/01/24	Part Time
Luke Hessinger	ClassII Officer	\$21.65	01/01/24	Part Time
Matthew Weinstock	ClassII Officer	\$21.65	01/01/24	Part Time
Ryan Goodspeed	ClassII Officer	\$21.65	01/01/24	Part Time

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 18th day of December 2023 appoint the above individuals as SLEO Class II Officers in Manasquan Police Department.

RESOLUTION

334-2023

WHEREAS, Michelle Abbott is currently an employee of the Borough of Manasquan and assigned to the Code/Construction/Zoning office in the Civil Service Commission (CSC) title of Part Time (seasonal) Keyboarding Clerk I; and

WHEREAS, it has been determined that Ms. Abbott's responsibilities have grown over time to a point that exceed the specifications of her current title; and

WHEREAS, an internal analysis has determined that Ms. Abbott's appropriate CSC title should be Part Time Technical Assistant to the Construction Official and this new title should be accompanied by a commensurate salary increase and

WHEREAS, pensionable base salaries are defined as those regulated by the Defined Contribution Retirement Program (DCRP).

NOW, THEREFORE, BE IT RESOLVED on this 18th day of December 2023 by the Borough Council of the Borough of Manasquan, County of Monmouth and State of New Jersey that in view of the foregoing, Michelle Abbott shall be promoted to Technical Assistant to the Construction Official at an annual salary as follows:

Employee	New Civil Service Title(s)	Pension System	Part Time Schedule	Salary	Effective Date
Michelle Abbott	Technical Assistant to the Construction Official	DCRP*	8:30am-4:00pm Monday-Wednesday**	\$35/hr	01/01/2024

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*Defined Contribution Retirement Program
**Additional Days As Needed

**RESOLUTION
335-2023**

WHEREAS, the Borough of Manasquan is desirous of appointing full time Laborer I for the Department of Public Works; and

WHEREAS, the Acting Superintendent has recommended Brendan Richey to the position of Laborer I in the Department of Public works; and

WHEREAS, pensionable base salaries are defined as those regulated by the Public Employee Retirement System (PERS) of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, on this 18th day of December 23, 2023 by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey that Brendan Richey be appointed at an annual salary as follows:

Employee	Borough Position	Pensionable Annual Salary	Effective Date
Brendan Richey	Laborer I	\$42,445.67	1/1/2024

**RESOLUTION
336-2023**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS a refund of monies is due for the 4th quarter, 2023 water sewer billing to the following:

NAME: ROBERT & DIANA JASPAN
75 WORDSWORTH ROAD
BRICK, NJ 08724

PROPERTY: 492 BRIELLE ROAD

AMOUNT OF REFUND DUE: \$173.12

REASON FOR REFUND: OVERPAYMENT/PROPERTY SOLD

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Manasquan hereby ratify the refunds in the said amount to the above listed homeowners.

**RESOLUTION
337-2023**

WHEREAS, Ryan Travers currently serves in the position of Water Repair Supervisor/Water Treatment Operator with the Borough of Manasquan; and

WHEREAS, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has agreed to promote Ryan Travers to the position of Assistant Superintendent of Public Works in the Borough of Manasquan; and

WHEREAS, the promotion and requisite salary will become effective January 1, 2024; and

WHEREAS, Ryan Travers is hereby promoted to the position of Assistant Superintendent of Public Works in the Borough of Manasquan; and

DECEMBER 18, 2023

WHEREAS, pensionable base salaries are defined as those regulated by the Public Employee Retirement System (PERS) of New Jersey.

NOW, THEREFORE, BE IT RESOLVED on this 18th day of December 2023, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the Council hereby recognizes the following:

Employee	Borough Position	Pensionable Annual Salary	Effective Date
Ryan Travers	Assistant Superintendent of Public Works (with water/sewer responsibilities)	\$105,431.72	January 1, 2024

A certified copy of this resolution shall be sent to:

Ryan Travers

**RESOLUTION
338-2023**

WHEREAS, pursuant to N.J.S.A. 54:4-3:30a, Disabled Veterans may be exempt from taxation; and by the Council of the BOROUGH OF MANASQUAN, County of Monmouth, State of New Jersey,

WHEREAS, the Tax Collector shall be and is hereby discharged from collecting 2023 taxes from the following, as he/she is a Disabled Veteran as per NJ Statute 54:4-3.30a and exempt from all property taxes as of the effective date noted for an assessment listed,

WHEREAS, taxes have been levied and paid by Corelogic on this parcel for multiple quarters in 2023 and have been so notified that 2023 4th quarter taxes are to be prorated and will be refunded to the appropriate property owner stated.

WHEREAS, 2023 property taxes based on the assessment listed in the 2023 Tax Duplicate are to be cancelled and any monies showing a credit should be immediately refunded to the appropriate property owner stated.

WHEREAS, the Borough Tax Assessor and Tax Collector have reviewed the circumstances surrounding this exemption and refund and have recommended to the Borough Council that the appropriate Borough officials be authorized to issue said exemption and refund,

NAME: CLAYTON, THOMAS C. & MAUREEN E.
309 CEDAR AVE.
MANASQUAN, NJ 08736

EFFECTIVE 11/28/2023
BLOCK 123 / LOT 9.01

PRORATED REFUND: \$1,050.72

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Manasquan that the appropriate Borough officials be and are hereby authorized to issue the cancellation in accordance with N.J.S.A. 54:4-3.30a.

**RESOLUTION
339-2023**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.

2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk’s Office.

Current Fund	\$156,908.36
Water/Sewer Fund	\$25,579.08
Beach Fund	\$10,181.44
Grants	\$900.97
Recreation Trust	\$11,588.45
Misc Trust	\$1,985.00
General Capital	\$346,008.54
E. Virginia Pump Station	\$250,198.37
Beach Capital	\$349,409.50

Council Member Bresnahan made a motion to approve the consent agenda, seconded by Council Member Holly. Motion carried by the following vote: “yes” Council Members Bresnahan, Holly, Lee, Mangan, Olivera, and Triggiano. “No” none.

Year End Committee Reports

Public Safety Committee – Council Member Lee thanked the committee and the staff that he worked with over the years. He reported that the police handled over 21,000 calls for service over the years and that the police department received the silver award from the New Jersey Safe Routes to School program. He reported on the new K-9 Officer Taz who is championed by Sergeant Quigley, new parking arrangements around the school, and the e-bike ordinance. He also reported on the accreditation that Officer Gavan had found for funding. He thanked the governing body and stated that it was great working with them over the years. He made accolades to the Mayor for the many years he has been involved and the projects that took place during his tenure and he thanked Mayor Donovan for all that he’s done for the residents over the years. He thanked Chief Tumminelli for his service and wished him well in his retirement.

Recreation Committee – Council Member Mangan went over the progress that the recreation has done over the years as it relates to their 5/6 year plan. He went over the number of staff and the number of programs that are being offered as well as the revenue for 2023 of \$533,0000 to date. He stated that the program has doubled in revenue, has increased tenfold in participation over the years and it has brought the community together and keeping the character of Manasquan in place. He thanked Pip, Steve and Jaclyn and the whole team as well as all of the volunteers. He thanked Chief Tumminelli for all he has done for the town and wished him well in his retirement.

Public Works & Construction Committee – Council Member Holly went over the projects for the year and where they stand at this point as well as the new senior center. He thanked Mr. Flarity and Mr. Kitrick for their help with the Streetscapes Project and is hoping it can be completed by July. He also reported on the Broad Street County drainage project as well as the park projects that have taken place over the year. He thanked the beautification group and recreation committee for all they did at Curtis Park from landscape to the lighting of the Christmas tree. He thanked everyone that was involved in decorating the town for the holidays and he also thanked Carmen Triggiano and Rayn Travers for overseeing the holiday decorations throughout town.

Administration and Finance Committee - Council Member Olivera thanked the committee and council for all their hard work and support for the administration and finance committee throughout the year. He also thanked Administrator Tom Flarity, Municipal Clerk Barbara Ilaria and Amy Spera from the finance office for their tireless efforts throughout the year and previous years. He stated that these people make the council jobs as stewards of the town much easier, and he thanked them for allowing the council to achieve their goals through the offices. He reported on the hiring of a personnel officer and what she has brought to the table throughout the year and thanked her for all she does for the borough. He stated that it is impossible to list all the work that the clerk’s office does, but he went over some items for the purpose of showing the shear volume of processing which included boat slips, dog licenses, use of borough property requests, Sea Watch lockers, OPRA requests, resolutions and ordinances. He reported on the finance department as it relates to streamlining the process of the budget as well as the pre-work to the budget has been vital to the process. He stated that the department heads have been efficient and realistic and timely with coming up with their budgets each year. He went over the revenues and expenditures for the year. He reported on the

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Best Practice Inventory and he explained exactly what this inventory does for the borough. He stated that by participating in this inventory and receiving a good score of 38.5 the borough will not have any state aid withheld. He went over the budget review dates and he thanked Mayor Donovan and Council Member Jeff Lee for their guidance and support and it has been a pleasure working beside both of them.

Code & Land Use Committee – Council Member Triggiano thanked the code department for their hard work and reported on the number of permits issued which included 135 total permits, rentals, zoning and the garage sales for the year. She thanked the First Aid for their assistance at the Tug of War when she fell and hit her head. She wished good luck to Council Member Lee, Mayor Donovan and Chief Tumminelli.

Beach Committee – Council Member Bresnahan thanked the mayor and council as well as all the employees of the borough for all their help and wisdom over his first year. He thanked Chief Tumminelli for being first class from the start and it was a pleasure working with him and the police staff. He wished the Chief success and happiness. He reported that the beach is a well-oiled machine and runs very well. He reported that the beach hit their budget and some surplus was replenished. He went over some of the projects that took place over the year. He thanked everyone at the beach for making it a successful year. He thanked Council Member Lee and Mayor Donovan for all they have done and stated that they will be missed.

Mayor Donovan thanked all of the staff and all of the councils that he has served with either as a council member or the mayor. He stated that they have done some great things over the past 16 years. He thanked Council Member Lee for all his guidance and friendship over the years. He also thanked Council Member Mangan for all the time and work that he does. He thanked the residents of Manasquan for giving him the opportunity to serve them for 16 years.

Audience Participation

Council Member Bresnahan made a motion to open the public portion, seconded by Council Member Holly. Motion carried unanimously.

Mary Ryan, 113 Beachfront stated that it is a pleasure to be resident of Manasquan and be able to attend these meetings and hear first-hand everything that is going on and also experience first-hand the wonderful cooperation that the council offers to the community. She congratulated Chief Tumminelli on his retirement. She thanked Council Member Lee and Mayor Donovan for all they have done to elevate the level of conversation and activity that happens in this town through the years.

Council Member Triggiano made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Triggiano made a motion to close the regular meeting at 8:10 p.m., seconded by Council Member Lee. Motion carried unanimously.

Respectfully submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED

12/29/2023